MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**AGENDA**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

July 26, 2022—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**
* **Pledge of Allegiance**
* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Wolter, Trustee Seymour, Trustee Klein, District Interim Manager Meredith, Board Admin Assistant Ross

* **Approval of Agenda**
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items not on the agenda, but within the jurisdiction of the District.  Members of the public may address the Board on agenda items when those matters come up for discussion.

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements
* **Action Item**
1. Wells Fargo

Recommendation: To discuss converting the Wells Fargo business accounts to a commercial account with fraud protection.

1. At Need Services

Recommendation: To discuss limiting interment sales to “At Need” only as per General Counsel recommendation.

1. Irrigation

Recommendation: To discuss issues with performance of current configuration, problems, and possible resolutions.

1. Accountant

Recommendation: To discuss other options for accounting practices

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report

Nothing to report

* **Discussions**
1. Hired a third groundskeeper and Interim District Manager
2. Received new Bio-Touch Time Clocks – Wi-Fi link to Shop
3. Sourced correct plot markers – Holland Supply
4. Niches around fountain (honor life)
5. Register new dump truck as EXEMPT.
6. Upgrade Admin PC (performance) network office PC’s

**Administrative Assistant Reports**

* **Discussions**
1. Payroll
* **General Counsel Reports**
* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**
* **Announcements**
* **Next Meeting Date:** August 23, 2022 at 2:00pm
* **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

**All supporting documentation is available for public review at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:**

**8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**Agenda items are also available online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/)

CERTIFICATION

I, Richard Meredith, Interim District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on *Friday July 22, 2022* at 2:00 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: July 26,2022

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By: Richard Meredith, Interim District Manager