MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**AGENDA**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

May 25,2021—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**
* **Pledge of Allegiance**
* **Roll Call**

Chair Penko, Trustee McConnell, Trustee Wolter, Trustee Seymour, Trustee Klein, District Manager Baker, District Secretary Ross

* **Approval of Agenda**
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items not on the agenda, but within the jurisdiction of the District.  Members of the public may address the Board on agenda items when those matters come up for discussion.

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements
* **Action Item**

1. General Budget

Recommendation: To discuss and approve the General Budget for fiscal year

2021-2022.

2. Turf Management Equipment

Recommendation: To discuss and approve the equipment needed to maintain our turf.

Cost is approximately $16,000.

3. Open Session

District Manager Employment Agreement Compensation Adjustment

4. Management in General Managers absence

Recommendation: Board Chair Penko will form an Ad-Hoc committee during the

absence of the General Manager. General Manager will be gone June 7th-21st. Should a

situation arise that needs Management approval, the Ad-Hoc committee will handle it.

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report
* **Discussions**
* **General Counsel Reports**
* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**

Public Employee Appointment (Government Code Section 54957 (B))

Position: District Manager

Labor negotiations -Unrepresented Employee

(Government Code Section 54957.6(a))

District Representative Heather Penko-Board Chair

Unrepresented Employee Marc Baker-General Manager

* **Announcements**
* **Next Meeting Date:** To be determined.
* **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

**All supporting documentation is available for public review at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:**

**8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**Agenda items are also available online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/)

CERTIFICATION

I, Marc Baker, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on *Friday May 21,2021* at 2:00 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: May 25,2021

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By: Marc Baker, District Manager