MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

January 24, 2023 at 2:00pm District Office—42800 Ivy Street

* **Call to Order**

Chair McConnell called meeting to order at 2:00pm.

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Wolter, Trustee Seymour, Trustee Klein, District Interim Manager Meredith, Board Admin Assistant Ross

All present

* **Approval of Agenda**

A motion to approve the Agenda was made by Trustee Klein, seconded by Trustee Seymour. Motion carried 5/0.Trustee Klein asked for the General Manager’s report to be before Action Items.

* **Public Comments**

Gary Sabourin asked for approval to be buried here with his life partner, who was already interred here in October of 2022.

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee Seymour, seconded by Chair McConnell 4/0/1.

* **Action Items**
1. **Board Election – elect new officers**

**Board elected Chair McConnell and Vice Chair Penko to remain in their positions.**

1. **What qualifies as family members that qualify for burial**

Recommendation: To discuss and define scope

The board will read the California Health and Safety rules and apply them in the policy.

1. Visitors on grounds after sundown

Recommendation: To discuss and define

No action was taken.

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report
	+ Flooding
	+ Commitment Site - services
* **Discussions**
	+ Worker’s Comp Hearing
	+ Saturday burials
		- Mandatory overtime?
		- Conditions required for approval
	+ CCTV cameras on grounds
	+ Do we sell plots in advance?
		- How many per family?
	+ If they move from Murrieta after they purchased a plot, do we charge for non-resident?

**Administrative Assistant Reports**

**CLOSED SESSION**

* **CONFERENCE WITH LEGAL COUNSEL REGARDING POTENTIAL EXPOSURE TO LITIGATION pursuant to Government Code 54956.9(d)(2)**
	+ **Facts and Circumstances: Allegations of wrong burial plot. Personnel matters.**
	+ No. of potential Cases: One (1)

Closed session ended at 4:05 pm with no reportable action taken.

* **General Counsel Reports**
* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**
* **Announcements**
* **Next Meeting Date:**

The next Regular Board meeting will beFebruary 28, 2023 at 2:00pm

* **Adjournment**

With no further business to attend to Chair McConnell adjourned the meeting at 4:06pm