

# MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office  
42800 Ivy Street  
Murrieta, CA 92562

Phone: 951.677.4223  
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[www.murrietacemetery.org/](http://www.murrietacemetery.org/)

## AGENDA

### REGULAR MEETING OF THE BOARD OF TRUSTEES

OCT 22, 2024—1:00 p.m.

District Office—42800 Ivy Street

#### A. Call to Order

#### B. Pledge of Allegiance

#### C. Roll Call

Chair Penko, Vice-chair Pham, Trustee McConnell, Trustee Klein, General Manager Sauer, Office Manager Richi (Absent)

#### D. Approval of Agenda

#### E. Public Comments

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

#### F. Consent Calendar

1. Accept Minutes
2. Approve disbursements
3. Receive and File Financial Statements

#### G. Closed Session Items

1. Potential Initiation of Litigation - Pursuant to Government Code Section 54956.9(d)(4)  
Number of Potential Cases: 1

#### H. Announcements

1. Equipment and activities update
  - a. GPR Mapping

**b. CPR/First aid training completed**

**I. Discussion Items**

- 1. Trustee vacancies – meeting with Robyn Brock**
- 2. Annual Auditor options**
- 3. Remaining 2024 meeting dates NOV 19 and DEC 13**
- 4. Chelsea at CSDA clerk conference, absent**
- 5. Heather – GSRMA form signature needed**
- 6. Subcommittees for 2025**
- 7. MVCD Board internal election of Chair/Vice Chair date**
- 8. MVUSD potential school site on Ivy Street**
- 9. Creating a Emergency Response plan and making action item / resolution to submit to state of California**

**J. Manager's Reports**

- 1. September recap: Sales and remaining inventory, pre-need requests**
- 2. Digitized files**
- 3. Financials – August**

**K. Action Items**

**L. Trustee Reports**

**M. Future Agenda Items**

**N. Next Meeting Date:** NOV 19, 2024                      2:00PM

**O. Adjournment**

**IMPORTANT NOTICES**

**In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)**

**The agenda and all related documents are available for public review online at [www.murrietacemetery.org](http://www.murrietacemetery.org) and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**CERTIFICATION**

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Friday October 18, 2024, at 4 pm at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

Date: OCT 18, 2024

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By: Michael Sauer, General Manager