



MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

Phone: 951.677.4223
Fax: 951.677.5559
www.murrietacemetery.org/

MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES

January 10th, 2024— 10:30 AM

39875 Alta Murrieta Dr E2,
Murrieta, CA 92563

A. Call to Order- *Called to order at 9:43am*

B. Pledge of Allegiance-

C. Roll Call-Chair Penko, Vice-chair Mejares-Pham, Trustee McConnell, Trustee Klein, General Manager Sauer, Office Manager Richi

All trustees were present

D. Approval of Agenda- *9:50am - connie 1st, heather 2nd, unanimous approval*

E. Announcements-

F. Public Comments –

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

G. Consent Calendar-

1. Accept Minutes -

H. Discussion Items –

1. Study session for Trustees (HR / policies and handbook)-- *connected with HR - she agreed to meet us at the upcoming tuesday meeting*

2. CalPERS Health Insurance offerings to MVCD staff (review email)- ***Will also need to choose a separate vendor to provide vision and dental insurance*

We would like to look into other vendors. Maybe go directly to Kaiser and see what they have available.

3. Joshua Barton start date as New Trustee – Give direction to Office Manager Richi--*Please let Josh know that he is invited to the meeting on Tuesday; after swearing him in, he can participate in the remainder of the meeting.*

I. General Manager Report -

J. Office Manager Report -

K. Action Items-

L. Trustee Reports-

Closed Session Entered at 10:10- came out at 11:25 with nothing to report

M. Closed Session Items-

**1. Public Employee Performance Evaluation Pursuant to Government Code
Section 54957**

Job Title: Office Manager

N. Future Agenda Items-

O. Next Meeting Date: January 14th, 2025 at 02:00 PM

P. Adjournment- *Adjourned at 11: 30am*



IMPORTANT NOTICES

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

The agenda and all related documents are available for public review online at www.murrietacemetery.org and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.

CERTIFICATION

I, Chelsea Richi, Office Manager/ Secretary of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing minutes was posted on Monday, January 13, 2025 at 42800 Ivy Street, Murrieta, California, and on the District's website at least 24 hours prior to the time of this Special Meeting.

Date: 01/13/2025 at 12:00 PM

Respectfully By: Chelsea Richi,
Office Manager & Secretary to the Board

DRAFT