MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**AGENDA**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

September 27, 2022—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**
* **Pledge of Allegiance**
* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Wolter, Trustee Seymour, Trustee Klein, District Interim Manager Meredith, Board Admin Assistant Ross

* **Approval of Agenda**
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items not on the agenda, but within the jurisdiction of the District.  Members of the public may address the Board on agenda items when those matters come up for discussion.

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements
* **Action Item**
1. Wells Fargo

Recommendation: To continue discussion of converting the Wells Fargo business accounts to a commercial account with fraud protection.

1. Lees & Associates Draft

Recommendation: To discuss draft copy, trustees’ and staff assessments

1. Health & Ancillary Plan

Recommendation: To discuss renew and review vision and dental plan

1. CalPERS – love it or leave it?

Recommendation: To discuss pros and cons of continuing or opting-out of program

1. Staff member – converting to Medicare

Recommendation: To discuss Districts policy for offsetting compensation

1. Concerns with visitor to the grounds

Recommendation: To discuss District Policy for problem Internment Rights Holders and visitors

1. **Niche decorations**

Recommendation: To discuss District Policy regarding niche decoration

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report
1. Groundskeeper position filled Monday 8/2/2022 – Robert Blum – with pre-employment physical
2. Wi-Fi link to Shop complete will install new time clock by 10/1
3. Aeration and fertilization of all SOD completed Monday 9/19/2022
4. Fence repair contracted awarded – repairs to be done 10/3 & 10/4
5. Quotes from SCE for 3 phase electrical to property
6. Lot Markers for Section E are due 9/26/2022
7. Water feature down. LOOKING FOR QUALIFIED REPAIR SERVICE.
8. Safety issues with overhead light fixture issues in shop area. Loose covers, broken clips
* **Discussions**
	+ List of things we need to do
	+ Equipment wish list

**Administrative Assistant Reports**

* **Discussions**
* **General Counsel Reports**
* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**
* **Announcements**
* **Next Meeting Date:** October 25, 2022, at 2:00pm
* **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

**All supporting documentation is available for public review at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:**

**8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**Agenda items are also available online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/)

CERTIFICATION

I, Richard Meredith, Interim District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on *Friday September 23, 2022* at 2:00 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: September 23, 2022

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By: Richard Meredith, Interim District Manager