MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

August 24,2021—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**
* **Pledge of Allegiance**
* **Roll Call**

Chair Penko, Trustee McConnell, Trustee Wolter, Trustee Seymour, Trustee Klein, District Manager Baker, District Secretary Ross

All present except Trustee Wolter

Public: Annette Jennings

* **Approval of Agenda**

A motion was made to approve the agenda by Trustee Klein, seconded by Trustee

McConnell. Motion carried 4/0.

* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items not on the agenda, but within the jurisdiction of the District.  Members of the public may address the Board on agenda items when those matters come up for discussion.

1. Annette Jennings wanted to thank us that the situation regarding here plots had been resolved.

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the consent calendar was made by Trustee McConnell,

seconded by Trustee Seymour. Motion Carried 4/0.

* **Action Item**

1. Flower Policy

Recommendation: To discuss and possibly approve a revised flower policy

A motion to table the revised flower policy till New Years was made by Trustee McConnell, seconded by Trustee Seymour. A consensus that fresh cut flowers would be the allowed decoration with the exception of holidays. Motion carried 4/0.

2. Turf Management Equipment

Recommendation: To discuss the equipment needed to maintain our turf.

Cost is approximately $20,000. We will also compare the cost of this equipment to what it would cost us to have an outside contractor specifically maintain or turf.

A motion was made to continue to seek a bid from an outside contractor for turf management, and to inquire renting the equipment ourselves by Trustee Klein, seconded by Trustee McConnell. Motion carried 4/0.

 **General Manager’s Reports**

* General Manager’s Administrative/Operations Report
* **Discussions**

Discuss when to hire the third groundskeeper

A daily, weekly, monthly and yearly grounds maintenance list was asked for before hiring a third grounds keeper.

* **General Counsel Reports**
* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**

Real Property Acquisition/Negotiations

No reportable action

* **Announcements**
* **Next Meeting Date:** 9.28.21
* **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

**All supporting documentation is available for public review at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:**

**8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**Agenda items are also available online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/)

CERTIFICATION

I, Marc Baker, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on *Friday August 20,2021* at 2:00 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: August 24,2021

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By: Marc Baker, District Manager