MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

March 23,2021—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Chair Penko called meeting to order at 2:00 pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair Penko, Trustee McConnell, Trustee Wolter, Trustee Seymour, Trustee Klein, District Manager Baker, District Secretary Ross

All present except Trustee Wolter

* **Approval of Agenda**

A motion to approve the Agenda was made by Trustee McConnell, seconded by Trustee Klein. Motion carried 4/0.

* **Public Comments**

None

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee Klein, seconded by Trustee McConnell. Motion carried 4/0.

* **Action Item**

1. CSDA

Recommendation: To discuss and decide if Murrieta Valley Cemetery District should

become members of the CSDA (California Special District Association).

A motion to become a member of the CSDA was made by Trustee Klein, seconded by Trustee McConnell. Motion carried 4/0.

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report

1. Board has asked that I inquire with Legal Counsel regarding our daily operations.

* **Discussions**

1. Fiscal Budget for 2021-2022

Several topics were mentioned regarding Capital Improvement to the grounds.

* **General Counsel Reports**

None

* **Trustee Reports**

None

* **Future Trustee Agenda Items**

A policy to reimburse part of the cost of insurance with employees who do not want our insurance.

* **Closed Session**

Board has requested a closed session to discuss a personnel matter with an employee.

No reportable action was taken.

* **Announcements**

None

* **Next Meeting Date:**

The next Regular Board Meeting will be held on April 27, 2021 at 2:00 pm

* **Adjournment**

With no further business to attend to Chair Penko adjourned meeting at 3:42 pm.

Respectfully submitted,

Debra Ross

Administrative Assistant