MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

July 28, 2020—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Chair Seymour called meeting to order at 2:00 pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair Seymour, Trustee Vollbrecht, Trustee McConnell, Trustee Wolter, Trustee Penko, District Manager Baker, District Secretary Ross

All present

* **Approval of Agenda**
* **Public Comments**

None

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee Vollbrecht, seconded by Trustee McConnell. Motion carried 5/0.

* **Action Item**

1. Conflict of Interest

Recommendation: To approve the revised conflict of interest resolution as provided

and recommended by our General Counsel.

A motion to approve the Conflict of Interest was made by Trustee Vollbrecht, seconded by

Trustee Wolter. Motion carried 5/0.

2. Incentive pay

Recommendation: Covid-19 employee hazard pay incentive. Purpose: To compensate

employees for added risk associated with Covid-19 state of emergency.

A motion to approve the Incentive pay was made by Trustee McConnell, seconded by Trustee Penko. Motion carried 5/0.

3. General Manager Employment Agreement

Recommendation: General Manager Employment Agreement (FY 2020-2021)

Salary, Compensation and Benefits to be announced prior to approval

A motion to approve the General Manager Employment Agreement was made by Trustee McConnell, seconded by Trustee Wolter. Motion carried 5/0.

4. Annual Budget County Forms

Recommendation: To approve the annual budget Riverside County forms for the

Fiscal Year 2020-2021.

A motion to approve the Annual Budget County Forms was made by Trustee McConnell, seconded by Chair Seymour. Motion carried 5/4/1, Trustee Vollbrecht abstained. Trustees requested to consolidate forms next year.

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report

Reappointment for Trustee Penko and Trustee Wolter.

* **Discussions**

1. Public communication and disagreements

* **General Counsel Reports**

None

* **Trustee Reports**

None

* **Future Trustee Agenda Items**

None

* **Closed Session**

1. Public Employee appointment (Government Code Section 54957(B))

Position: District Manager

Was moved to after the Consent Calendar. No reportable action was taken.

* **Announcements**

None

* **Next Meeting Date:**

The next Regular Board meeting will beAugust 25, 2020 at 2:00 pm

* **Adjournment**

With no further business to attend to Chair Seymour adjourned meeting at 2:53 pm.

Respectfully submitted,

District Manager: Marc Baker

District Administrative Assistant: Debra Ross