MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

April 25, 2023 at 2:00pm District Office—42800 Ivy Street

* **Call to Order**

Chair McConnell called meeting to order at 2:00 pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Wolter, Trustee Seymour, Trustee Klein, District Interim Manager Meredith, Board Admin Assistant Ross

All present except Trustee Wolter. Trustee Penko arrived at 2:17 pm

* **Approval of Agenda**

A motion to approve the Agenda was made by Trustee Klein, seconded by Trustee Seymour. Motion carried 3/0.

* **Public Comments**

None

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee Klein, seconded by Trustee Seymour. Motion carried 3/0.

* **Action Items**

None

**General Manager’s Reports**

* **General Manager’s Administrative/Operations Report**
  + New employee - Emanual Del Cid “Manny”
* **Discussions**
  + Employee compensation policy COLA continued. No policies found in City or other Cemeteries.
  + Purchasing and Contracting Policy sample
  + Bench policy – parameters. Place a moratorium on benches

**Administrative Assistant Reports**

Appointments/late - FYI

* **General Counsel Reports**

None

* **Trustee Reports**

None

* **Future Trustee Agenda Items**

* **Closed Session**

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION

PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(4) (1 POTENTIAL CASE)

Came out of Closed Session at 2:48 pm with no reportable action taken

* **Announcements**

Trustee Seymour said he was not reapplying for Trustee and was told they would have a replacement in May

* **Next Meeting Date:**

The next Regular Board meeting will be May 23, 2023 at 2:00pm

* **Adjournment**

With no further business to attend to, Chair McConnell adjourned meeting at 2:44 pm

Respectfully submitted,

Administrative Assistant to the Board of Trustees